



### Registration Change Request Form

<b>Name:</b>	<b>X Number:</b>
<b>College:</b>	<b>Major:</b>
<b>Total Credits Completed:</b>	<b>GPA:</b>

**Permission To:**

☐ Open and Add Closed Class

Room Capacity Checked \_\_\_\_\_

Course(s) to open (CRN SUBJ Number)

Room Capacity Checked \_\_\_\_\_

Course(s) to open (CRN SUBJ Number)

Room Capacity Checked \_\_\_\_\_

Course(s) to open (CRN SUBJ Number)

\*Please note: St. John's College students only- if you are requesting a closed class to be opened, please obtain the Chairperson's signature first.

\_\_\_\_\_  
Chairperson's Approval Signature

\_\_\_\_\_  
Date

☐ Drop Class

\_\_\_\_\_  
Course(s) to drop (CRN SUBJ Number)

☐ Override Restriction

\_\_\_\_\_  
Restriction to Override

☐ Register without Co-requisite

\_\_\_\_\_  
Requested Course (CRN SUBJ Number)

\_\_\_\_\_  
Co-requisite Not Taking (CRN SUBJ Number)

☐ Take Over 18 Credits

\_\_\_\_\_  
Course (CRN SUBJ Number)

\_\_\_\_\_  
\*\*Reason for Request:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**\*Please note that this is only a request form, and it does not guarantee approval of your request. Each request will be reviewed in accordance with the policies and practices of each individual school and college.**

**To Be Completed by the Dean's Office:**

☐ Approved

\_\_\_\_\_  
Recorded in Banner by

☐ Denied

\_\_\_\_\_  
Reason Denied